

## VIKTÓRIA (Viki) FRAZER

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EMAIL: VIKI.FRAZER@GMAIL.COM



### EDUCATION

- ◆ Wellness – Cosmetologist Diploma,  
Beauty & Wellness AG - Academy of Cosmetic and Spa, Baar, Switzerland 2012
- ◆ BA: Economics (Tourism & Hospitality Management) Szolnok College, Hungary June 2005
- ◆ English Language: Business - Advanced Fluency Certification
- ◆ German Language: KlubSchule – B1+ Fluency

### OBJECTIVE

Obtain a position within the beauty and wellness sector in Switzerland.

### DETAILED PROFESSIONAL EXPERIENCE

#### 05/2012 – Present Wellness Cosmetologist, Luzern, Switzerland

Providing wellness treatments for clients from my home salon. Including Facial (with eyelash color, eye brow correction) Manicure, Pedicure, Waxing, Aroma Massage, Hot Stone massage.

#### 05/2012 – 05/2013 Wellness Cosmetologist, Beauty and Wellness AG, Baar, Switzerland

Practicing treatments for clients. Worked under my teacher's supervision. Treatments included: Microdermabrasion, Facial, Make-up, Manicure, Pedicure, Waxing, Aroma Massage, Hot Stone Massage, Herbal Pouch (Stempel) Massage, (face and Body), Detox Soft Body Wrap.

#### 04/2006-03/2007 Recruitment Consultant, Clarendon Parker, Dubai UAE

Recruit niche market professionals for engineering, construction, and architecture sectors. Develop client relationships and source qualified candidates utilizing HRIS system.

#### 10/2004-09/2005 Human Resources Supervisor, Kellogg Brown & Root, Houston, TX

Supervised team of 12 Human Resources professionals. Lead all aspects of deployment team on international service contract to ensure efficient processing of up to 2,000 employees per month. Perform quality control checks on all final candidate files prior to deployment into theater.

#### 02/2002-06/2004 Human Resources Generalist/Supervisor, Brown & Root Services, Hungary

Responsible for supervising 4 employees providing Human Resources support to 900 American and Hungarian employees. Supervised all aspects of Human Resources including; manpower database management, employee relations, R&R/Travel coordination, project organizational charts, award fee preparation, mail processing, employee recruitment, official translations, and processing mobilization/demobilization of employees.

#### 09/2001-02/2002 Language Instructor, Magyar Studies of America, Inc., Fairfield, CT

Instructor at language academy teaching introductory Hungarian to approximately 20 adults. Developed lesson plans, presentations, and course material on a weekly basis.

#### 01/1998-09/2001 Human Resources Administrator, Brown & Root Services, Hungary

Lead administrator for approximately 1,500 Direct Hire local national employees supporting operations in Hungary.

### MISCELLANEOUS

- English, fluent

- French, conversational level

-Hobbies and Interests: Wellness, Travel, Violin

- German, intermediate level B1+

- Hungarian, Mother tongue

- Possess current C residence permit for Switzerland



# Diplom

Teil I / Teil II und Teil III

für Frau / for Mrs., Miss / pour Mme, Mlle.

## Viktoria Frazer

hat mit Erfolg die Ausbildung in Wellnesskosmetologie zur  
has succesfully completed the qualification in wellnesscosmetology as

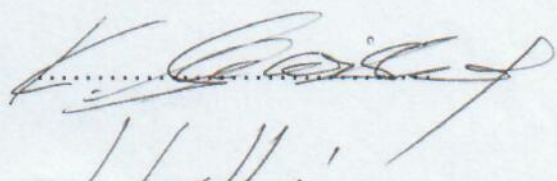

## Kosmetikerin

nach internationalem Standart bestanden.  
according to international standards.

Baar/Zug, 26. November 2012

Direktion, Kathrin Salvisberg  
mit Expertenteam  
Academy Cosmetic & Spa



  
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Beauty & Wellness AG



# Zertifikat

Teil 1 & 2 / part 1 & 2 / partie 1 & 2

für Frau / for Mrs / pour Mme

## Viktoria Frazer

hat mit Erfolg die Ausbildung mit Schwerpunkt Body zur  
has successfully completed the qualification training with focus on Wellness & Body as  
a terminé la formation professionnelle concentre dans le domaine Wellness & Body pour

## Wellness-Kosmetologin

nach internationalem Standard bestanden.  
according to international standards.  
conforme le standard international avec succès.



Baar/Zug ,21. April 2012  
Direktion, Kathrin Salvisberg  
Academy Cosmetic & Spa

# Zertifikat

für Frau / for Mrs / pour Mme

**Viktoria Frazer**

hat mit Erfolg den Kurs  
has successful completed the qualification  
a terminé la formation professionnelle

## Hot – Stone Massage

nach internationalem Standard besucht  
according to international standards.  
conforme le standard international avec succès.

Baar/Zug, 17. November 2011  
Direktion, Kathrin Salvisberg  
Academy Cosmetic & Spa



A handwritten signature in black ink, appearing to read 'K. Salvisberg', located in the bottom right area of the certificate.